

Camp Operators - Login Instructions & Adding Staff

You're going to receive two invitations to Ankored. You only need to activate your account.

1. Click Activate Account from the email.
2. Add Name, Date of Birth, Email and Password
3. You will see the page below showing two profiles:



Select an organization

USSC 2025

Meg Bruso - Logout

Select the profile you would like to view

Your Profiles
These profiles have requirements assigned to you

Meg Bruso Baseball Camp Operator Onboarding	Camp Operator Onboarding (State: CA)	Incomplete ⚠	Launch
Meg Bruso Meg Bruso Baseball Camps	Staff Compliance Operator	None assigned ⌵	Launch

Select: Staff Compliance Operator - Launch

1. You will land on a blank requirements page below, please use the Back button to add staff.

Click the Back Button:

← Back

meg bruso
Meg Bruso Camps
STAFF COMPLIANCE OPERATOR

REQUIREMENTS PERSONAL INFORMATION

No current requirements

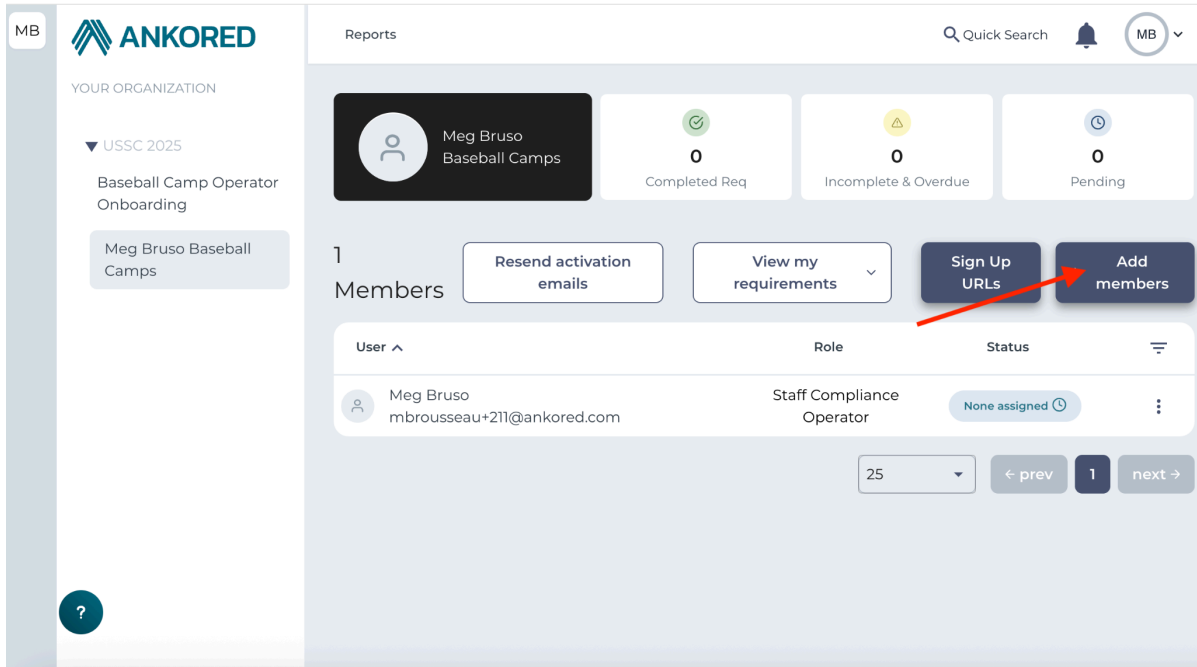
2. This will bring you to the page below:

The screenshot displays the ANKORED web application interface. On the left, a sidebar shows the user's profile 'Meg Bruso Camps' and their role 'Baseball Camp Operator Onboarding'. The main content area is titled 'Reports' and features three summary cards: 'Completed Req' (0), 'Incomplete & Overdue' (0), and 'Pending' (0). Below these cards, there are buttons for 'Resend activation emails', 'View my requirements', 'Sign Up URLs', and '+ Add members'. A table lists the staff members, with one entry for 'meg bruso' (mbrousseau+66@ankored.com) in the role of 'Staff Compliance Operator'. The status for this user is 'None assigned'. The table includes columns for 'User', 'Role', and 'Status'. At the bottom of the table, there are pagination controls showing '25' items per page, a 'prev' button, a '1' page indicator, and a 'next' button.

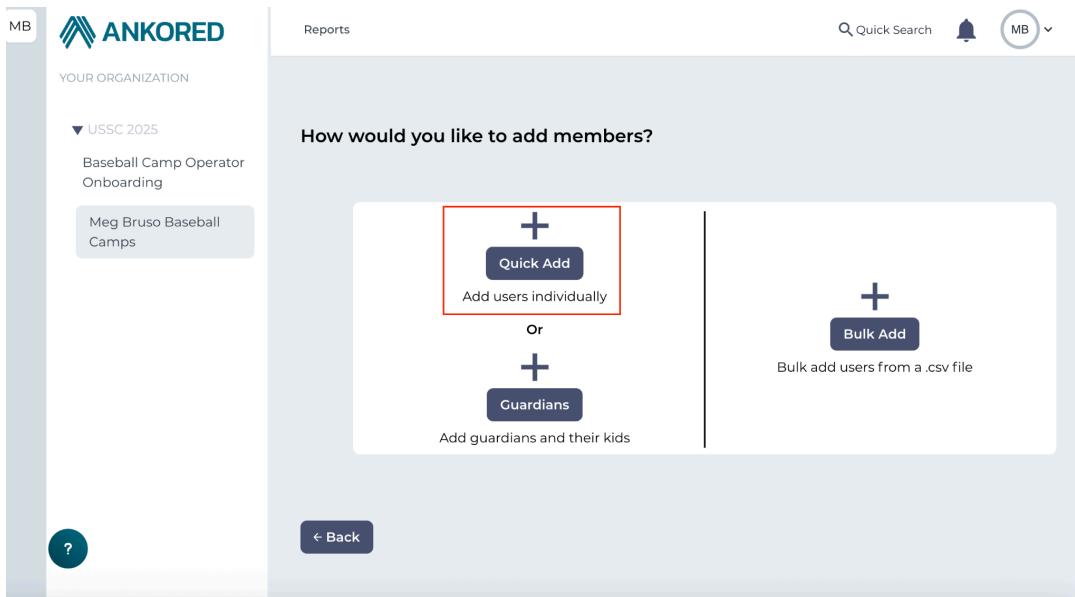
- In this view you will be able to view staff requirements, as well as add new staff members.

Adding Directors/Staff Members:

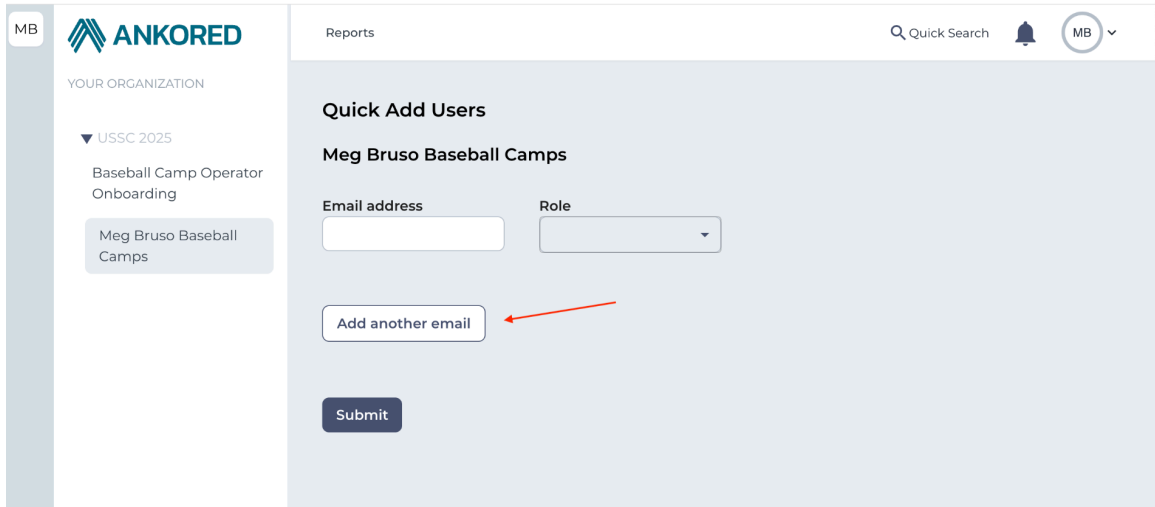
1. Select the + Add Members



2. As you can see you will have the option to add individual members (Quick Add) or add in bulk.

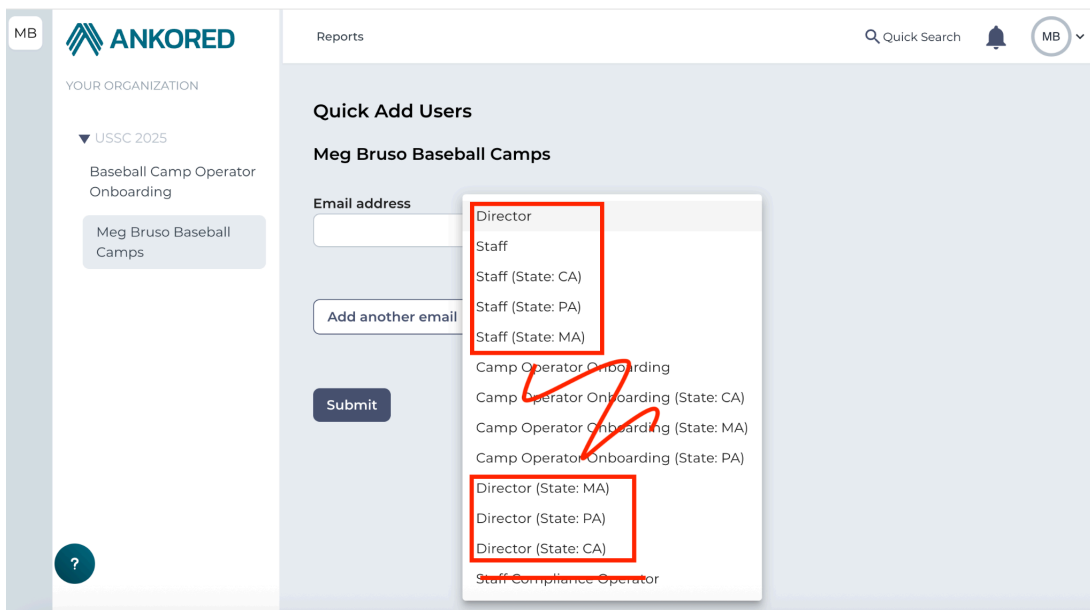


3. Once you select Quick Add you will see this screen:
 - o Please feel free to Add another email as shown below



4. The Role you will be selecting will be based on your Staff Members location & Role:

- Staff - this is for all other staff
- Staff (State: CA)
- Staff (State: PA)
- Staff (State: MA)
- Director - this is for all other directors
- Director (State: MA)
- Director (State PA)
- Director (State CA)



*** Please do not select Camp Operator or Staff Compliance for any of these individuals. Then click Submit. That Director/Staff member has now been successfully added to your group and will receive an email with login information shortly.

Lastly:

To Toggle back and forth between your profiles & **complete your own requirements**, please select the icon in the top right corner and view the drop as shown below:

